

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

November 13, 2017

REGULAR MEETING - 7:00 P.M. – J.P. CASE ROOM AUDITORIUM

- I. Call to Order by the Board President
- II. Sunshine Law – Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.
- III. Roll Call
- IV. Pledge of Allegiance
- V. District Mission Statement – The Flemington-Raritan Regional Schools provides our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society. It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.
- VI. Superintendent's Report:
 - Annual Financial Report by Paul Freda, Suplee, Clooney & Company
 - Daniel Bland, Assistant Superintendent for Curriculum and Instruction
 - Annual Hearing on Incidents of Violence, Vandalism, Substance Abuse, and HIB
 - District Enrollment Overview
- VII. Citizens Address the Board – This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.
- VIII. Approval of Minutes – Executive Session – October 30, 2017
Regular Meeting – October 30, 2017
- IX. Report of the Standing Committees and Appointments
 - A. **PERSONNEL – Michael Stager, Chairperson, Next Meeting – November 16, 2017**

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

- 1. Approval to adopt the attached resolution for employee #330432.
- 2. Approval for the following staff member to take a leave of absence as follows:

Item	Last Name	First Name	Loc.	Position	Leave	Anticipated Dates
1.	Thompson	Christine	FAD	Resource Room	Medical	November 28, 2017-January 9, 2018

- 3. Approval to appoint Katheryn **Lemerich**, Vice Principal at Reading-Fleming Intermediate School, as the District Anti-Bullying Coordinator, effective November 14, 2017.

4. Approval to employ the following certified staff members for the 2017-2018 school year as per attached, subject to evaluation and reserving all rights.

Item	Staff	Appendix
1.	Tenured Teachers	A
2.	Non-Tenured Teachers	B
3.	Leave Replacements	C

5. Approval to amend the 2017-2018 salary of the following staff members for advancement on the salary guide, effective January 1, 2018 as follows.

Item	Last Name	First Name	Position/Location	From Salary/Degree/Step	To Salary/Degree/Step	Effective Date
1.	Kosensky	Matthew	Grade 8 Science/JPC	\$53,715/BA/4	\$54,740/BA+15/4	January 1, 2018
2.	Kucharski	Amy	PE & Health/RFIS	\$53,215/BA/3	\$54,240/BA+15/3	January 1, 2018

6. Approval to employ the following leave replacement for the 2017-2018 school year pending fingerprints and health exam.

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Dates	Salary/Degree/Step	Certification/College
1.	Santoro	Krista	FAD	Guidance Counselor/ Mary Pepe	December 4, 2017 – June 30, 2018	Substitute Per Diem Rate (Days 1-20) (Day 21+) \$55,580/ MA/1 (prorated)	School Counselor/East Stroudsburg University/ Kean University

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

7. Approval to employ the following non-certified staff members for the 2017-2018 school year as per attached, subject to evaluation and reserving all rights.

Item	Staff	Appendix
1.	Secretaries	D
2.	Library Clerks	E
3.	Cafeteria Aides	F

8. Approval to amend the 2017-2018 salary of the following staff member to reflect certification, in alignment with the 2017-2018 FREA contract, retroactive to September 1, 2017.

Item	Last Name	First Name	Position/FTE/ Loc.	From Salary/Step/without Teaching Certification	To Salary/Step/With Certification	Effective Date
1.	Merzena	Kathryn	Library Clerk/ 57.14%/BS	\$32,727(prorated)/6	\$33,227(prorated)/6/ Elementary School Teacher	September 1, 2017

All Staff – Additional Compensation

9. Approval to employ the following staff members for extra compensation during the 2017-2018 school year as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Austra	Christopher	CO	Black Seal License	Contractual	\$400
2.	Dipple	Scott	CO	Black Seal License	Contractual	\$400
3.	Mulligan	David	CO	Black Seal License	Contractual	\$400
4.	Plichta	David	CO	Black Seal License	Contractual	\$400
5.	Powers	Seaman	CO	Black Seal License	Contractual	\$400
6.	Ruthe	Bryan	CO	Black Seal License	Contractual	\$400
7.	Schild	William	CO	Black Seal License	Contractual	\$400
8.	Shumate	James	CO	Black Seal License	Contractual	\$400
9.	Terelle	Frank	CO	Black Seal License	Contractual	\$400
10.	VanGalen	Ryan	CO	Black Seal License	Contractual	\$400

11.	Kish	Theresa	JPC	Up to 4 additional dates – Parent Teacher Conferences	Contractual	1/400 Annual Salary
12.	Finch	Kathryn	RFIS	Intramurals Advisor	300 hours shared	\$30.62/hr.
13.	Krajewski	Jamie	RFIS	Intramurals Advisor	300 hours shared	\$30.62/hr.

Substitutes

10. Approval to employ the following applicants as Substitutes for the 2017-2018 school year pending fingerprinting:

Item	Last Name	First Name
1.	Gebhardt	Jennifer
2.	Peters	Susan
3.	Shoemaker	Ivette

B. CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY & GRANTS – Sandra Borucki, Chairperson, Next Meeting – November 15, 2017

1. Approval to employ the following consultants during the 2017-2018 school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Language & Literacy Associates	JPC	Sheltered Instruction Workshop	4	\$10,000.00

2. Approval of the following field trips for the 2017-2018 school year.

Item	Grade/ Group	School	Destination	Anticipated Date	Cost	Funding Source
1.	Grade 4	BS	Reading-Fleming Intermediate School for Orientation	June 5, 2018	Transportation costs	District
2.	Grade 3	FAD	DaVinci Science Center	March 28, 2018	\$1,178 plus transportation costs	PTO

3. Approval to accept the following curriculum, professional development, and/or technology-related donations for the 2017-2018 school year.

Item	Donation	Value	Location	Funding Source
1.	Jack & the Bean Stalk Assembly	\$650	CH	PTO
2.	Pillowcase Project Assembly	No cost	BS	American Red Cross and Disney
3.	Outdoor Dining Tables, in memory of Sureka Parmar	\$1,000	RFIS	Mr. Akzo Nobel
4.	Outdoor Dining Tables, in memory of Sureka Parmar	\$500	RFIS	Mr. Hitesh Patel
5.	Art Supplies	\$100	RH	Artsonia

4. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Cataldo	Lynn	Increase the Reading Skills of Your Students Who Struggle the Most, New Brunswick, NJ	December 12, 2017	R,M	\$260
2.	Cherkezian	Donna	Increase the Reading Skills of Your Students Who Struggle the Most, New Brunswick, NJ	December 12, 2017	R,M	\$260
3.	Squicciarini	Therese	Increase the Reading Skills of Your Students Who Struggle the Most, New Brunswick, NJ	December 12, 2017	R,M	\$260
4.	Weil	Meredith	Judy Freeman's Winners! Workshop, Somerset, NJ	May 15, 2018	R,M	\$230

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

C. FACILITIES/OPERATIONS – Tim Bart, Chairperson, Next Meeting – November 14, 2017

D. TRANSPORTATION – Laurie Markowski, Chairperson, Next Meeting – December 13, 2017

E. FINANCE – Dr. Dennis Copeland, Chairperson, Next Meeting – November 15, 2017

1. Approval to accept the attached Comprehensive Annual Financial Report of the Flemington-Raritan Regional School District for the fiscal year July 1, 2016 to June 30, 2017, as prepared by Suplee, Clooney & Co. of Westfield, New Jersey, without any recommendations.

F. POLICY– Dr. Marianne Kenny, Chairperson, Next Meeting – November 16, 2017

1. Approval to present the following new policies and regulations for a 2nd reading and adoption, as attached:
 1. P 2700 – Services to Nonpublic School Students (M)
 2. R 6220 – Budget Preparation*
 3. R 6350 – Competitive Contracting*
 4. R 6470c – Payment of Claims – Charter Schools*
 5. P 7100 – Long-Range Facilities Planning (M)
 6. R 7100 – Long-Range Facilities Planning (M)
 7. R 7230 – Gifts, Grants, and Donations*
 8. R 7460 – Energy Conservation*
 9. R 7513 – Rules for Playground Conduct*
 10. R 7610 – Vandalism*
 11. R 8320 – Personnel Records*
 12. R 8468 – Crisis Response*

(per recommendations from the 2016-2017 District regulation audit)*

G. SPECIAL SERVICES

1. Approval to confirm the start of services of the following Teacher Assistant contracted through the Hunterdon County Educational Services Commission as per the contract during the 2017-2018 school year as follows:

Item	Last Name	First Name	Loc.	Effective Date
1.	Ruffa	Kelly	CH	November 20, 2017

2. Approval for Learning Tree Multilingual Evaluation & Consulting, Inc. to provide Child Study Team services, as needed, at a cost not to exceed \$1,000 per service for the 2017-2018 school year.
3. Approval to employ the following Transportation Aides during the 2017-2018 school year, pending fingerprints and health exam.

Item	Last Name	First Name	Purpose	Max # of Hours	Effective Date	Rate/Stipend
1.	Christman	Anita	Transportation/Substitute Transportation Aide	100	November 14, 2017	\$21.12/hr.
2.	Lucas	Jacquelyn	Transportation/Substitute Transportation Aide	100	November 14, 2017	\$21.12/hr.
3.	Moody	Stephanie	Transportation/Substitute Transportation Aide	100	November 14, 2017	\$21.12/hr.

H. MISCELLANEOUS

Information

1. Suspensions for the month of October:

School	Infraction	# of Days
JPC	Inappropriate behavior toward a staff member	1 Day
JPC	Vaping on school district transportation	3 Days

2. Drills to date for the 2017-2018 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
September	09/08	09/08	09/13	09/07	09/15	09/08
October	10/11	10/02	10/23	10/10	10/18	10/23
Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
September	09/14	09/15	09/20	09/19	09/14	09/15
October	10/04	10/20	10/23	10/16	10/13	10/24

3. Harassment, Intimidation & Bullying Investigations for the 2017-2018 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
BS	10/6/17	2	No	Remedial measures outlined in report
BS	10/24/17	3	No	Remedial measures outlined in report
CH	10/12/17	1	No	Remedial measures outlined in report
JPC	9/7/17	2	No	Remedial measures outlined in report
JPC	9/7/17	3	No	Remedial measures outlined in report

Action Items

- The Flemington-Raritan Board of Education in the County of Hunterdon has completed the District Performance Review process and Statement of Assurance review process and hereby approves these documents and authorizes the Interim Superintendent to submit the attached District Performance Review and Statement of Assurance in compliance with the provisions of the New Jersey Quality Single Accountability Continuum, N.J.A.C. 6A:30-3.2.
- Approval to accept the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials, as attached.
- Approval for “Jax,” Flemington Borough Police K-9 dog, to visit Reading-Fleming Intermediate School during the 2017-18 school year for the purpose of student education and to continue to foster positive community relations and partnership with the Police Department. Jax is insured under the Flemington Borough Police Department and is considered a sworn police officer.
- Approval to accept the Harassment, Intimidation & Bullying Investigations presented on the October 30, 2017 Board Agenda, as follows:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
JPC	5 th Grade to Present	1	No	None

- X. Correspondence
- XI. Old Business
- XII. New Business
- XIII. Citizens Address the Board - This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board’s policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

XIV. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

XV. Adjourn

2017 Board Meetings

November 27

December 11